



LinguaFolio
Online

User Tutorial

Uploading Evidence: STARTALK LFO Conference Edition

Student Tutorial: Uploading Evidence to STARTALK LinguaFolio Online Conference Edition

This tutorial provides users with the information they need to upload evidence on STARTALK LinguaFolio Online Conference Edition. Each section covers a different method of uploading evidence.

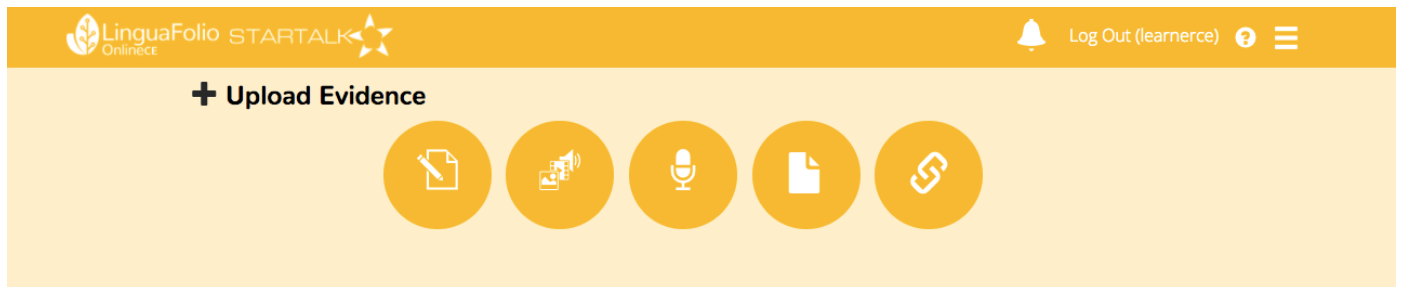
Section 1: Upload Evidence and Then Select Can-Do Statements

Section 2: Upload Evidence for Focus Sessions

Section 3: Upload Evidence after Selecting a Can-Do Statement

Section 1: Upload Evidence and Then Select Can-Do Statements

1. Log in to STARTALK LinguaFolio Online Conference Edition at startalklfoce.uoregon.edu.
2. After logging in, you will be brought to the dashboard. Under "Upload Evidence," click the button that best corresponds with the type of evidence that you wish to upload. To see what type of evidence can be uploaded with each button, hover over the button with the cursor.



This button allows you to type writing samples directly into LinguaFolio Online.



This button allows you to upload pictures, videos, and audio files.



This button allows you to record audio evidence directly into LinguaFolio Online.

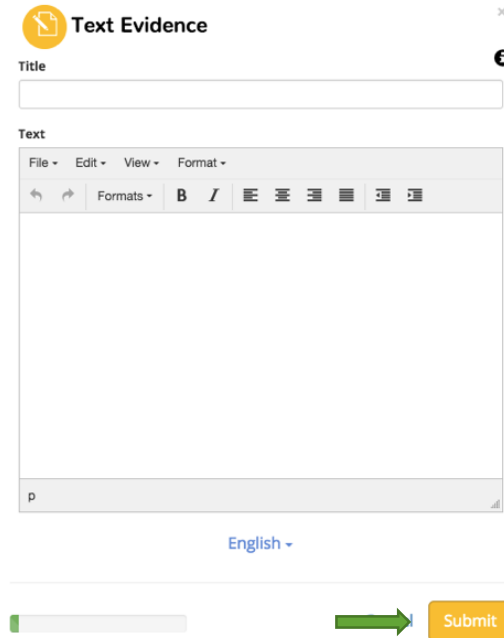


This button allows you to upload PDFs, Word Documents, and PowerPoint files.



This button allows you to upload embed codes and URLs (such as YouTube videos).

3. After selecting the appropriate evidence type, a dialog box will appear that is similar to the one below. Once you have entered the evidence, click "Submit."



Text Evidence

Title

Text

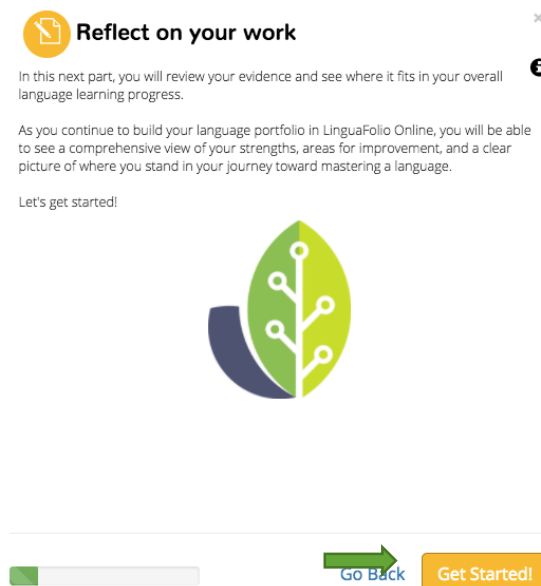
File Edit View Format

Formats B I E E E E E E

English

Submit

4. After clicking "Submit," you will be taken to the screen below. Read the text, and click "Get Started!" to reflect on the evidence that you are uploading.



Reflect on your work

In this next part, you will review your evidence and see where it fits in your overall language learning progress.

As you continue to build your language portfolio in LinguaFolio Online, you will be able to see a comprehensive view of your strengths, areas for improvement, and a clear picture of where you stand in your journey toward mastering a language.

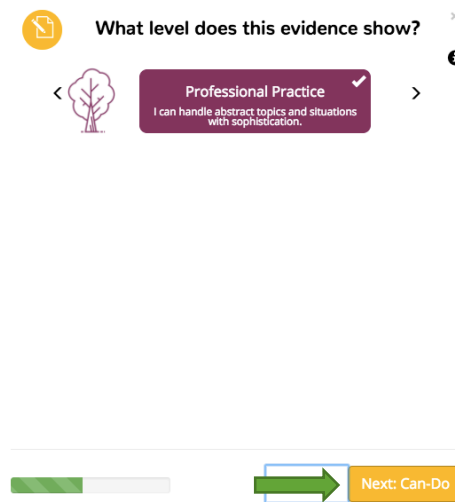
Let's get started!

Go Back Get Started!

5. Select the STARTALK Principle that your evidence most accurately reflects on the screen featured below. If you are unsure of which principle to choose, you can see a description of each one by clicking on the corresponding icon. If you accidentally chose the wrong principle, you may change your selection. After you have selected the appropriate icon, click “Next: Levels.” This step in the evidence process corresponds to a student’s selection of the appropriate mode of communication on STARTALK LFO.



6. Next select “Professional Practice.” This step in the evidence review process corresponds to a student’s selection of the appropriate proficiency level on STARTALK LFO.



7. On the next screen, select all of the Can-Do Statements that your evidence addresses. Once you are done selecting statements, click “Next.” Please note that if you realize that you selected the wrong STARTALK Principle, you may change your selection in the dropdown menu at any time.

This evidence shows that I can...

STARTALK Principle: Content Integration ▾

Level: Professional Practice ▾

Integrating Culture, Content, and Language in a World Language Classroom

- ☐ Identify the appropriate cultural components that link to my theme.
- ☒ Break down a complex cultural concept into small enough pieces for a summer program.
- ☒ Determine which cultural components are most appropriate for different age levels.
- ☐ Create a learning plan that uses cultural knowledge to prepare learners to complete language tasks.

Go Back Next

8. Next, choose how well you think you performed on each of the Can-Do Statements by selecting the appropriate point on the slider. Then, click “Next.”

How well can you do the following?

I can determine which cultural components are most appropriate for different age levels.



Not started This is a goal Can do with help Can do Can do well


I can break down a complex cultural concept into small enough pieces for a summer program.

Not started This is a goal Can do with help Can do Can do well

Go Back Next

9. Finally, review your selections to make sure you evaluated yourself as you intended. Then, click “Save and Submit.” You may click “Go Back” to return and change any of your selections.

**How does this look?**

Text Evidence for **English** 

Testing
Testing

Content Integration, Professional Practice

This evidence shows that:

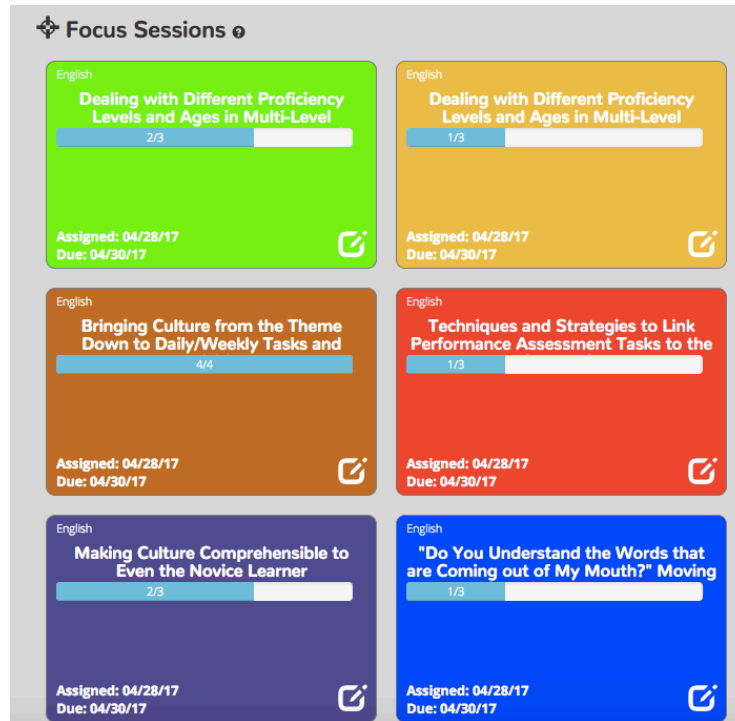
I can break down a complex cultural concept into small enough pieces for a summer program.

I can determine which cultural components are most appropriate for different age levels.

 **Save and Submit**

Section 2: Upload Evidence for Focus Sessions

1. Log in to LinguaFolio Online STARTALK Conference Edition and scroll down to “Focus Sessions” on the dashboard. Select the focus session that you are participating in.



2. You will see a list of the Can-Do Statements assigned by your instructor on a screen similar to the one pictured below. This list can be sorted by STARTALK Principle. Evaluate yourself by clicking the appropriate point on the green slider. Then, click “Evidence.”

Effective Strategies to Introduce Vocabulary in the Target Language

Adapting and Using Age-Appropriate Authentic Materials (1)

Using the Target Language and Providing Comprehensible Input for Instruction (2)

Professional Practice

Using the Target Language and Providing Comprehensible Input for Instruction

I can identify several strategies that allow me to introduce vocabulary and language chunks in the target language.

Not started This is a goal Can do with help Can do Can do well

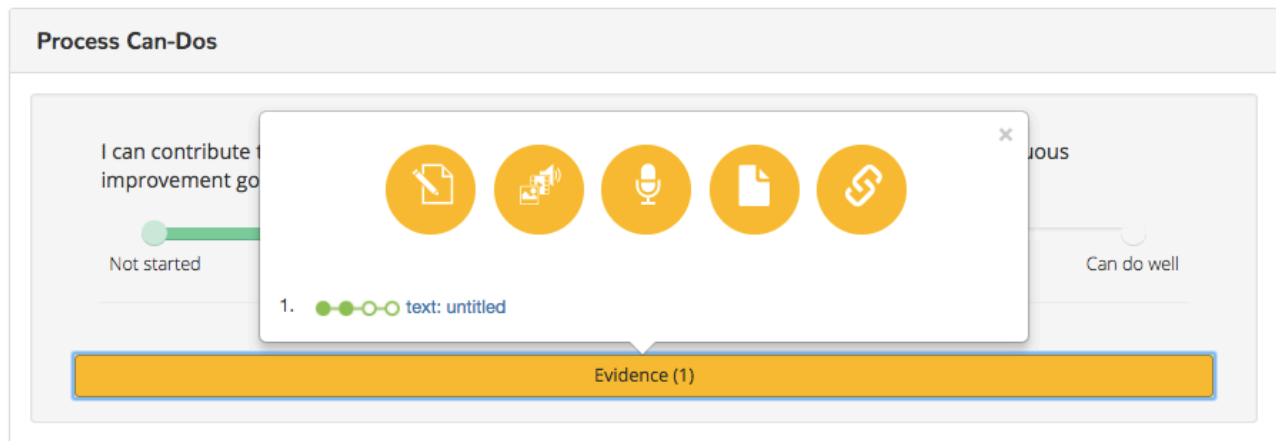
Evidence (0)

I can sequence several activities that allow learners to process and practice using new vocabulary and language chunks.

Not started This is a goal Can do with help Can do Can do well

Evidence (0)

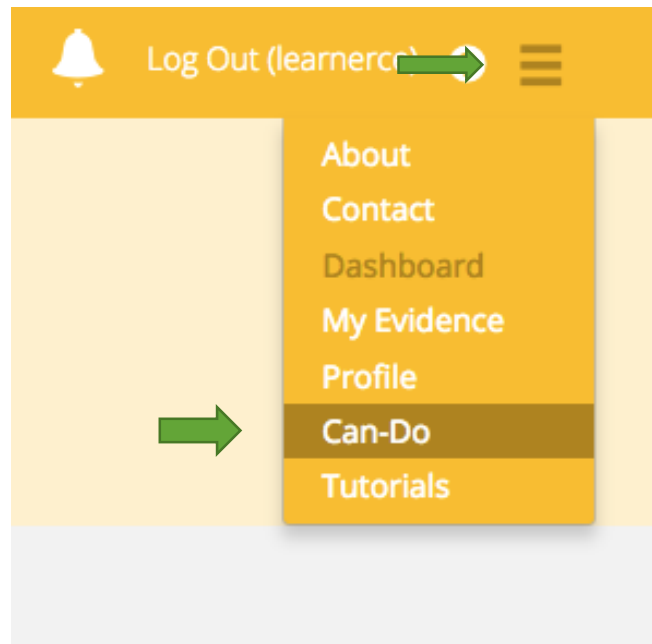
3. Next, select the type of evidence that you wish to upload from the same icons featured in Section 1, Step 1.



4. After uploading the evidence, you will be taken to the same screen as in Section 1, Step 9. Click "Save and Submit" to submit your evidence and self-reflection. Click "Go Back" if you wish to change your evidence or self-reflection. Feel free to review your evidence under the "My Evidence" tab featured in Section 1, Step 11.

Section 3: Upload Evidence after Selecting a Can-Do Statement

1. After logging in to LinguaFolio Online, click the menu in the top right corner. Then, select "Can-Do."



2. You will see the screen below. Click the appropriate STARTALK Principle for uploading evidence.

Upload Evidence +

Can-Do Modes & Levels

English

Implementing a Standards-Based and Thematically Organized Curriculum	Professional Practice
Integrating Culture, Content, and Language in a World Language Classroom	Professional Practice
Adapting and Using Age-Appropriate Authentic Materials	Professional Practice
Conducting Performance-Based Assessment	Professional Practice
Using the Target Language and Providing Comprehensible Input for Instruction	Professional Practice
Facilitating a Learner-Centered Classroom	Professional Practice
Process Can-Dos	Professional Practice



- Next, you will see a screen with all of the Can-Do Statements that correspond with the STARTALK Principle that you chose. Select the Can-Do Statement for which you wish to upload evidence and indicate your self-evaluation by using the green slider. Then, click “Evidence.”

Home / Can-Do / Detailed Can-Do

STARTALK Principle: Process ▾ **Level:** Professional Practice ▾

Rate your Can-Do Skills for: English, Process Can-Dos, Professional Practice

Process Can-Dos

I can contribute to the development of an action plan based on a problem of practice or a continuous improvement goal.

Not started This is a goal Can do with help Can do Can do well

Evidence (1)

- Next, select the type of evidence that you wish to upload from the same icons that you selected from in Section 1, Step 1.

Process Can-Dos

I can contribute to the development of an action plan based on a problem of practice or a continuous improvement goal.

Not started This is a goal Can do with help Can do Can do well

Evidence (1)

1. text: untitled

After uploading the evidence, you will be taken to the same screen as in Section 1, Step 9. Click “Save and Submit” to submit your evidence and self-reflection. Click “Go Back” if you wish to change your evidence or self-reflection. Feel free to review your evidence under the “My Evidence” tab featured in Section 1, Step 11.



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