



LinguaFolio  
Online

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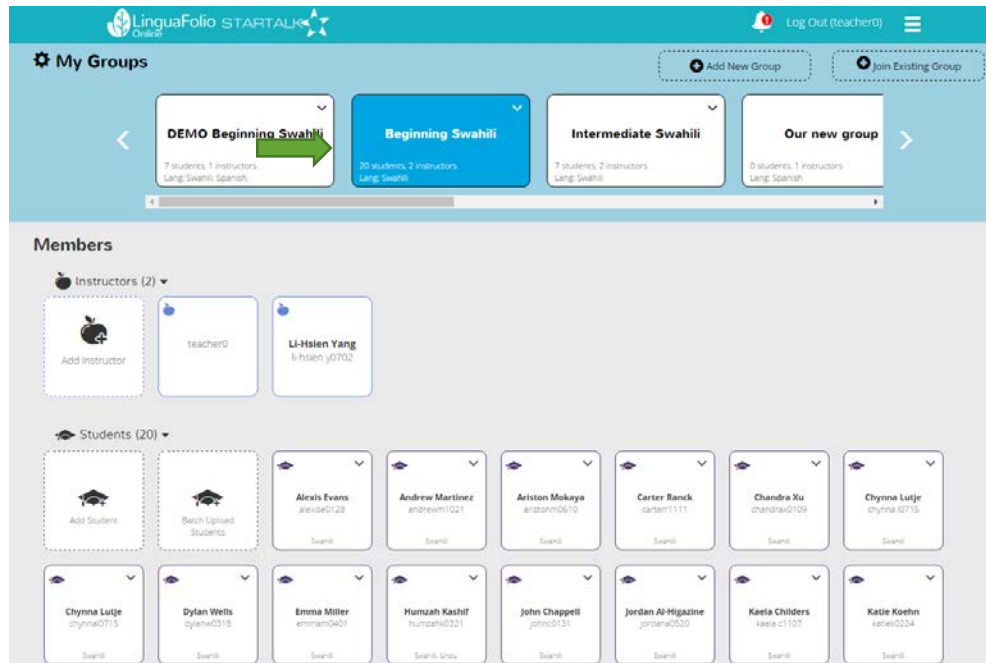
# Instructor Tutorial

Reviewing Student Evidence

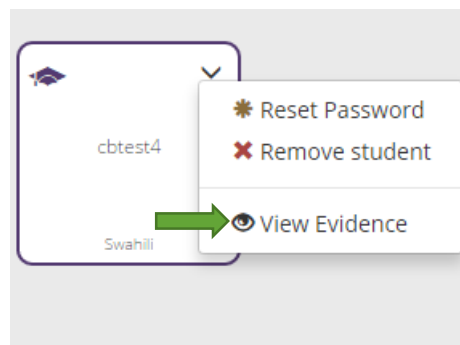
## Instructor Tutorial: Reviewing Student Evidence on LinguaFolio Online

This tutorial provides instructors with information about how to review student evidence in LinguaFolio Online.

1. Log in to LinguaFolio Online at [startalklfo.uoregon.edu](http://startalklfo.uoregon.edu).
2. Once you log in, you will be brought to the dashboard. Click the group for which you would like to review student evidence under “My Groups.”



3. Once you click the group, the students enrolled in the group will show up under “Members.” In order to see the evidence that a specific student has created, locate that student’s icon and click the down arrow in the top right corner. Next, select “View Evidence.”



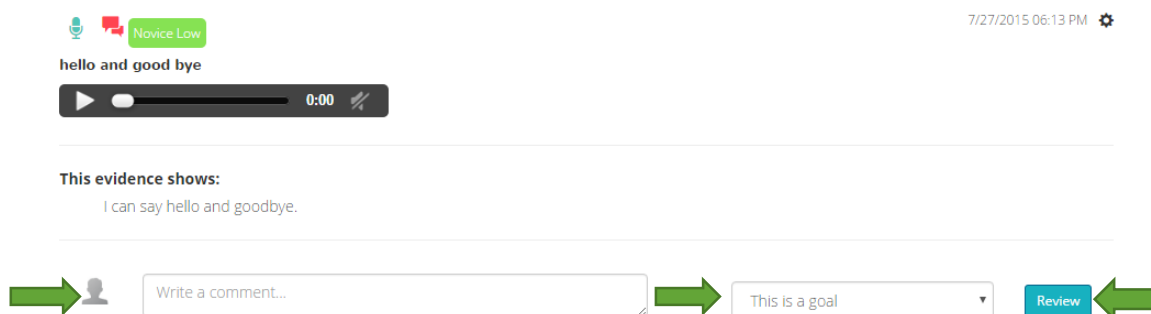
4. You will be brought to a screen that is similar to the one featured below. In this screen, you can search for student evidence or filter the student's evidence by mode, proficiency level, and file type. If you are unsure of what the mode and type icons represent, hover the cursor over them to reveal explanatory text.

The screenshot displays the 'learner's Evidence+' interface. On the left side, there is a search and filter panel. It includes a search bar with the placeholder text 'Searches "Title" and "Content"', a search input field, and a checkbox for 'Include archived'. Below this are two filter sections: 'By Mode' and 'By Type'. The 'By Mode' section contains icons for various modes, and the 'By Type' section contains icons for various file types. Below these are 'By Level' filters: Novice, Intermediate, Advanced, Superior, Distinguished, and All. On the right side, there is a list of evidence items. The top item is titled 'Hola' and has a timestamp of '5/6/2016 07:40 PM'. It shows a progress indicator and the text 'This evidence shows: I can say hello and goodbye to someone my age or younger.' Below this is a 'Notes' section with a 'Write a comment...' input field, a dropdown menu set to 'This is a goal', and a 'Review' button. The second item is titled 'test' and has a timestamp of '5/6/2016 12:00 PM'. It also shows a progress indicator and the text 'This evidence shows: I can say hello and goodbye.' Below this is a 'Notes' section with a 'Write a comment...' input field, a dropdown menu set to 'This is a goal', and a 'Review' button. Three green arrows on the left point to the search bar, the 'By Mode' section, and the 'By Type' section.

5. The list of evidence on the right side of the screen will change according to your search or filters used. The evidence will be displayed starting with the most recent first. If you do not perform a search or use the filters, all of the learner's evidence will appear.

This screenshot is identical to the one above, showing the 'learner's Evidence+' interface. A green arrow on the left points to the top evidence item in the list, which is titled 'Hola' and has a timestamp of '5/6/2016 07:40 PM'. The interface includes the same search and filter options on the left and the same list of evidence items on the right.

6. Each block on the right side of the screen features the evidence and the student's self-evaluation of the evidence. After reviewing the evidence, indicate whether or not you agree with the student's evaluation by choosing your evaluation from the dropdown menu on the right. You may enter a comment to justify your reasoning on the left side of the screen. When you are done, click "Review."



The screenshot shows a user interface for reviewing evidence. At the top left, there is a microphone icon and a green box labeled "Novice Low". To the right, the date and time "7/27/2015 06:13 PM" and a gear icon are visible. Below this is a video player with the title "hello and good bye" and a progress bar showing "0:00". Underneath the video player, the text "This evidence shows:" is followed by "I can say hello and goodbye." At the bottom, there is a review form consisting of a text input field labeled "Write a comment...", a dropdown menu with the selected option "This is a goal", and a blue "Review" button. Green arrows point to each of these three elements.

Once you are done reviewing the evidence, the student will be able to see your feedback. If the student disagrees with your evaluation, he or she may indicate so by submitting a justification for his or her original evaluation. It is up to you whether or not you accept the student's self-evaluation after seeing the justification.

