



LinguaFolio
Online

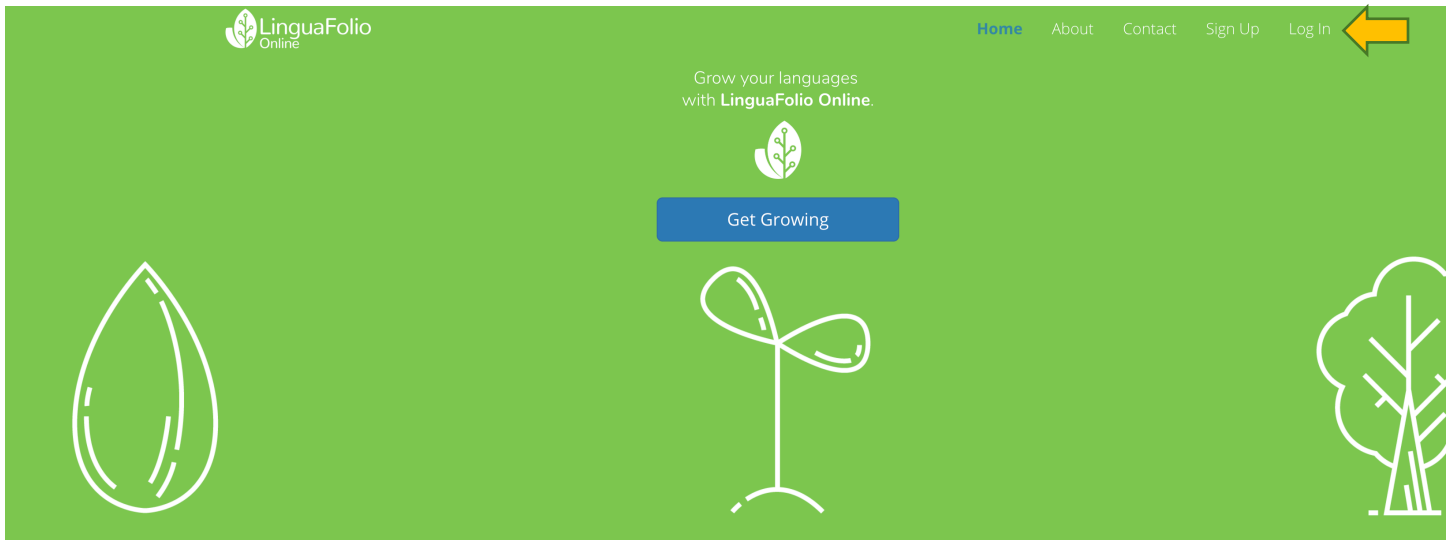
Instructor Tutorial

Assigning Can-Do Statements to Groups

Instructor Tutorial: Assigning Can-Do Statements to Groups in LinguaFolio Online

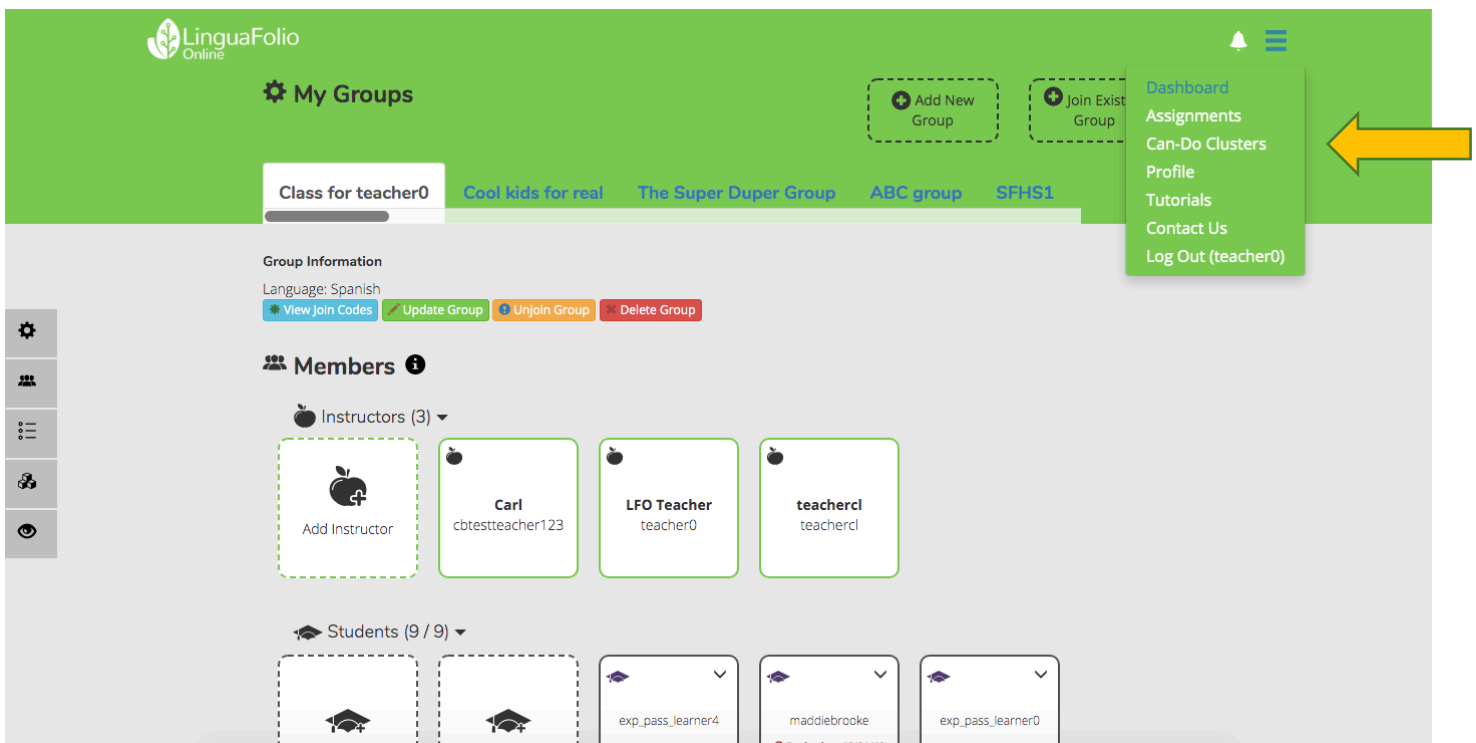
This tutorial provides instructors with information about how to assign Can-Do Statements to groups using LinguaFolio Online.

1. Go to linguafolio.uoregon.edu. Log in by clicking “Log In” near the top right corner of the screen.






2. Next, you will see the screen below. After entering your username and password, click “Log In.”



3. You will be brought to the instructor dashboard. It will look similar to the one featured below. From the dashboard, you can assign Can-Do Statements to student groups. To do so, click the menu in the top right corner and click “Can-Do Cluster”





































5. After clicking “Can-Do Cluster” you will be brought to the page featured below. If you want to create a new Can-Do Cluster, click “Create New Can-Do Cluster” to begin.






Home / Manage Can-Do Cluster

 Can-Do Cluster
 [+ Create New Can-Do Cluster](#)


Cluster Name	Assigned Can-Do	Assigned to Group	Start Date	End Date	Color	Can-Do Type
TAYLOR- Spanish 2 (A1, A2, A3)	193 	TAYLOR- Spanish 2 (A1, A2, A3)  	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
TAYLOR - Spanish 1 (B2, B3, B4)	55 	TAYLOR - Spanish 1 (B2, B3, B4)  	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 2A period 7	9 	Spanish 2A period 7  	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 2L3	179 	Spanish 2L3  	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 1A period 4	37 	Spanish 1A period 4  	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 1A Period 3	27 	Spanish 1A Period 3  	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Eval #1	3 	French 4 Honneur  	From: 06/24/19	To: 06/30/19		NCSSFL-ACTFL 2.0
Règles du cours et Introduction à "Can-Do"	26 	French 4 Honneur  	From: 09/14/18	To: 09/30/18		NCSSFL-ACTFL 2.0
Vivre sur une île ou sur un territoire continental	3 	French 4 Honneur  	From: 09/23/18	To: 10/05/18		NCSSFL-ACTFL 2.0
YABLA	10 	French 4 Honneur  	From: 09/10/18	To: 09/30/18		NCSSFL-ACTFL 2.0

6. You will then be asked to name the Can-Do Cluster and select a start and end date. The selection of these dates is optional. Once you have typed in the name of your Can-Do Cluster, click “Create.”




New Can-Do Cluster



Name

Start Date (optional)

End Date (optional)

Color
 Select color ...

Can-Do Type

[Create](#)



8. Click on the “Assigned Can-Do” number for your Can-Do cluster to add/remove/edit the Can-Do statements.

Home / Manage Can-Do Cluster

Can-Do Cluster

[+ Create New Can-Do Cluster](#)

Cluster Name	Assigned Can-Do	Assigned to Group	Start Date	End Date	Color	Can-Do Type
TAYLOR- Spanish 2 (A1, A2, A3)	193	TAYLOR- Spanish 2 (A1, A2, A3)	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
TAYLOR - Spanish 1 (B2, B3, B4)	55	TAYLOR - Spanish 1 (B2, B3, B4)	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 2A period 7	9	Spanish 2A period 7	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 2L3	179	Spanish 2L3	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 1A period 4	37	Spanish 1A period 4	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0

9. In the Can-Do edit page, select the correct communication modes and proficiency levels from the tabs. Choose as many Can-Do Statements as you like by checking the boxes next to them.

Home / Manage Can-Do Clusters / ABC group

Edit Can-Do Cluster: ABC group

Modes:

[Interpersonal Communication \(1\)](#)
[Interpretive Listening \(0\)](#)
[Interpretive Reading \(0\)](#)
[Presentational Speaking \(1\)](#)
[Presentational Writing \(0\)](#)

Levels:

Novice

Intermediate

Advanced

Superior

Distinguished

Low Mid High

Novice Low

I can greet my peers.

☐ I can say hello and goodbye.

☒ Testing custom can do

Delete

[+ Add Custom Learning Target](#)

I can introduce myself to someone.

☐ I can tell someone my name.

[+ Add Custom Learning Target](#)

I can answer a few simple questions.

☐ I can respond to yes/no questions.

☐ I can answer an either/or question.

☐ I can respond to who, what, when, where questions.

[+ Add Custom Learning Target](#)

Please note that once you have selected a proficiency level, the system will default to that proficiency level as you click between modes of communication. You can always change the proficiency level by clicking the corresponding tab.

10. To select which groups the Can-Do Cluster that you created will be assigned to, click on the edit icon(pencil) and select the group from the dropdown. Click the green checkbox to save it.

Home / Manage Can-Do Cluster

Can-Do Cluster [+ Create New Can-Do Cluster](#)

Cluster Name	Assigned Can-Do	Assigned to Group	Start Date	End Date	Color	Can-Do Type
TAYLOR- Spanish 2 (A1, A2, A3)	193	TAYLOR- Spanish 2 (A1, A2, A3)	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
TAYLOR - Spanish 1 (B2, B3, B4)	55	Class for teacher0	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 2A period 7	9	Cool kids for real	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 2\3	179	The Super Duper Group	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 1A period 4	37	ABC group	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Spanish 1A Period 3	27	SFHS1	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Eval #1	3	French 200	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Règles du cours et Introduction à "Can-Do"	26	Intermediate Ojibwe	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
Vivre sur une île ou sur un territoire continental	3	Hoocak Hoit'e	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
		Class for Some Language	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
		Spanish 200	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
		Los burros de las colinas verdes	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
		Class for kjwyatt	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
		Class for SamsonFalcon	From: Perpetual	To: Perpetual		NCSSFL-ACTFL 1.0
		TAYLOR - Spanish 1 (B2, B3, B4)	From: 06/24/19	To: 06/30/19		NCSSFL-ACTFL 2.0
		TAYLOR- Spanish 2 (A1, A2, A3)	From: 06/24/19	To: 06/30/19		NCSSFL-ACTFL 2.0
		Spanish 2\3	From: 09/14/18	To: 09/30/18		NCSSFL-ACTFL 2.0
		Spanish 1A period 4	From: 09/14/18	To: 09/30/18		NCSSFL-ACTFL 2.0
		Spanish 1A Period 3	From: 09/14/18	To: 09/30/18		NCSSFL-ACTFL 2.0
		Spanish 2A period 7	From: 09/23/18	To: 10/05/18		NCSSFL-ACTFL 2.0
		Chinese 1	From: 09/23/18	To: 10/05/18		NCSSFL-ACTFL 2.0
		liguliug liu g	From: 09/23/18	To: 10/05/18		NCSSFL-ACTFL 2.0
		From 295/496 - F16	From: 09/23/18	To: 10/05/18		NCSSFL-ACTFL 2.0

Congratulations! You successfully assigned Can-Do Statements to groups!



Please note that if you are using a customized version of LinguaFolio Online, the appearance of the screens featured in this tutorial may vary slightly. Any differences in functionality will be noted.